

Catholic Parish of Belper and Duffield

Parish Pastoral Council Meeting

8th July 2014 at Our Lady's, Belper, 7.00 pm

Present: Fr Michael, David Barlow, Bernard Holden, Sally Phillips, Niels Richthof, Barbara Wareing, John Wareing

1. Welcome and opening prayer

2. Apologies: Bernadette Copeland, Anne Halliday, Patricia Lloyd, Louise Monange, Michael Wright

3. Minutes of last meeting: Approved.

Matters arising:

Purchase of televisions: Finance Committee approval is needed. Paul Medcalf to be consulted about the system for the St Benedict Room.

It was confirmed that Mr Gritton, the new Head of St Benedict's, would be speaking at the end of Mass at Our Lady's on Sunday, 20th July.

4. Liturgy:

Fr M highlighted the shortage of Eucharistic Ministers.

An Anointing Service for the Sick will be held at St Margaret's at 3 pm on Sunday, 14th September.

A superior source for low-gluten hosts has been found.

5. Spirituality:

Prayer Groups: Fr M reported that the new Mill Street area Prayer Group had now been meeting for six weeks and he would be meeting David and Carol Sudbury on 22nd July for a debriefing session. Additional offers to host prayer groups had been received.

RCIA: Fr M is preparing candidates individually, as work commitments mean that it is not feasible to hold an RCIA class.

Bishop John Sherrington will be leading a Families & Faith formation day at Christ the King, Arnold on Saturday, 22nd November. This is to be advertised in September.

6. Sacramental Preparation/Youth:

Baptism: Future preparation sessions, led by Sherri Medcalf and Lucy Colenso, will take place over two weekends instead of the current three. There are expected to be sixteen or seventeen baptisms this year – the current Parish record is seventeen.

Confirmation: Fortnightly meetings are due to commence in September. The candidates will be confirmed on Monday, 1st December, probably by a Vicar General.

First Holy Communion: Lucy Colenso will head the team, with Steve Brind assisting. A debriefing session needs to be held.

Catechists: meetings of Catechists continue to be held.

Agapé Youth Group: NR reported that Jannice had planned the entire year's activities; the group will meet fortnightly on Fridays in the St Benedict Room. Positive feedback has been received from parents and there are several prospective new members. Jannice also visits Belper High School as part of Hope in Belper. Thanks are to be expressed to Jannice.

7. Evangelisation and Mission:

Society of St Gregory Summer School: SAP to report back at the next meeting.

Duffield Christian Council: Street Welcomers are needed.

CAFOD: Melita Tooher and David Pipes(?) have volunteered to be the Parish reps.

8. Ecumenical:

Churches Together in Belper: There will be a 'Lights Out' service at St Peter's on the evening of Monday, 4th August to mark the centenary of the outbreak of the First World War.

Duffield Christian Council: Fr M reported that Kathy Gorman is currently Chair, but her term will finish towards the end of this year. She has been well-respected and has received support from Melita Tooher, who is Secretary.

Belper Cottage Project: Catholic representation is currently unclear.

Duffield Homelessness Group: John Jackson's health is reported to be improving.

9. Planning/Structures:

Belper: The Church House roof has now been insulated, at a cost of under £100. Two quotations for replacing the glass in the windows have been received (for £1,020 and £2,380, inclusive of VAT); it was agreed that additional quotes should be obtained. DB and MW will stain the window frames and the front door; the cost for materials is expected to be a maximum of £50.

Duffield: The walls have still not been painted. A problem was perceived in timing of the painting to avoid clashing with hirers; it will be necessary to liaise with Keith Siddons. JW to investigate costs and inform NR; it was noted that some funds have already been raised for this. The fire extinguishers have been checked recently. The mower has been purchased and is very good. The hedge trimmer is now available.

10. Health and Safety:

A Risk Assessment has been undertaken by David Barlow.

Our Lady's: DB was pleased with the cleanliness of the church and could detect no hazards. It was noted that the chairs in the St Benedict Room should be stacked sideways on.

Church House: The two gas fires could be causes for concern. A smoke alarm has been installed; also a carbon monoxide alarm in the sitting room.

Grounds: The front and back steps have been marked.

11. Social Events/School Links:

St Elizabeth's School: Fr M celebrated Mass there on the Feast of SS Peter and Paul. The children could be heard clearly and those who had recently received their First Holy Communion dressed up again. It was noted that the mats when going up for

Communion are a potential hazard. The Summer Fayre will be held on Saturday, 5th July.

Leisure Group: This is thriving. A recent lunch at the Family Tree in Whatstandwell was a great success, so the Group will be going there again for their Anniversary Meal.

Christmas Hamper: It is possible that Pat Whetton will arrange this again.

12. Communication:

Sherri Medcalf will be revamping the Parish website in due course.

Ways to draw greater attention to the presence of Our Lady's as a church were discussed. Suggestions included finger posts in the grounds; a large board on the wall; crosses or crucifixes on the building; emphasising free parking on the website.

Journeys: It is intended that this will be published annually.

13. Finance:

NR announced a deficit of £2,084 for the year, subject to audit. Ideally we need an extra £5,000 or so of income for the current year, as we need in the region of £54,000 to run the church and expenditure could be around £60,000.

NR pointed out the need to spend capital, in case it is clawed back by the Diocese.

NR is to start a new fundraising committee. The fundraising target in the budget is £100 per month, but this was met in only one month last year. It was noted that it is easier to raise funds for specific projects.

The amount raised through collections is static (just under the budget of £18,000). Ideas for generating additional income included: a 'suggested charge' for baptisms, weddings and funerals; the judicious placement of a collection plate after baptisms (Jane Richards to be informed); a wall safe in both churches for donations outside Mass collection times.

Hire of St Margaret's raised £1,187 last year, but concern was expressed that the Duffield Singers and the WI have now moved elsewhere.

Steve Brind to be contacted regarding a new supply of Gift Aid envelopes.

Fr M announced that the Parish has met its Retired Priests Appeal target.

AOB:

It was decided to start future PPC meetings at **7 pm** rather than 7.30 pm. Dates for the next three meetings were set:

Tuesday, 16 September 2014

Tuesday, 11 November 2014

Tuesday, 13 January 2015

The meeting concluded with a prayer