

# Catholic Parish of Belper and Duffield Parish Pastoral Council | AGENDA

Wednesday, 08/03/2017, 7:00pm, St. Benedict's room, Our Lady's, Belper.

1. Welcome by chairman, opening prayer
2. Approval of minutes of last meeting -
3. Matters arising:
  - A. St Margaret's: Notice Board and Sound System – Fr Michael suggests both are put on hold while the quinquennial repairs are undertaken to put the building in good condition
  - B. State of Parish finances (Niels and Fr Michael)
4. Update on Buildings and Sites Issues
  - Issue of a committee
  - The wall next to the Presbytery drive
  - The Quinquennial report – discussion with Trevor Smelt
  - The Presbytery kitchen
  - Community Orchard at St Margaret's
5. Ministry of Word and Communion (Discussion on Part 1 of updated 'What is the Role of a Pastoral Council?')
  - Noting of additions
  - Effective liturgical planning: looking ahead
    - o Reconciliation services during Lent, inc. FHC children
    - o Holy Week (including ecumenical events) and Easter;
    - o Divine Mercy Sunday at St Mary's;
    - o Monthly Holy Hour outside Advent and Lent;

- An Anointing service for the Sick, Elderly and Housebound
- Training of additional Ministers of Holy Communion;
- Confirmation programme for teenagers;
- Centenary of Our Lady's Church December 2018

6. Update on Life in the Spirit course
7. Beginning to focus on the 2018 Parish Mission
8. Recommendation that fund-raising is best focussed on the Mission in the short-term and that fund-raising for repairs/renovations of the fabric at Our Lady's is best undertaken in association with the Centenary Year (Christmas 2018/2019)
9. Retired Priests Fund Sponsored Walk 23 May – 10 June
10. Report from the Duffield Christian Council, including Duffield Elderly, Isolated and Lonely Project
11. Report from Churches Together in Belper, including Christians Against Poverty and Belper Town Chaplaincy
12. Closing Prayer

## WHAT IS THE ROLE OF A PARISH PASTORAL COUNCIL?

(Updated 3<sup>rd</sup> March, 2017)

Pastoral care may be defined as giving the people their food in due season; this is done through:

- (1) the ministry of Word and of Sacrament;
- (2) the ministry of compassionate presence;
- (3) the building up of a communal spirit in the parish;
- (4) the fostering of spirituality among parishioners;
- (5) the support of ecumenical and communal ventures which promote kingdom values and/or provide public witness to the Christian faith.

### (1) The Ministry of Word and Sacrament includes –

Effective advance planning at Pastoral Council meetings and among musicians and those involved in the Ministry of the Word, also with sacristans, servers etc.

Mass - Sunday, Holy Day, weekday celebrations in church, school, hospital, care homes and at the bedside of sick or dying persons; sick communions.

Monthly Holy Hour and more frequent Adoration of the Blessed Sacrament during Advent and Lent; Benediction on suitable occasions

First Holy Communion and First Reconciliation programme

Recruitment, support and oversight of Extraordinary Ministers of Holy Communion in their liturgical role in church and pastoral activities in homes and hospitals; service of Word and Communion

Catechesis and other activities relating to the Ministry of Word and Sacrament: e.g. RCIA and opportunities for enquirers to receive instruction and adult faith formation; catechesis and reception of baptised Christians into the Catholic Church together with Confirmation; Preparation of young people for Confirmation

Baptismal policy; catechesis of families desiring baptism for their children; celebration of baptism outside Mass and during Mass on Sundays and other days

Marriage preparation and celebration; assistance and pastoral care of those requiring support in applying for annulments or dealing with a difficult decision from the Tribunal

The Sacrament of the Sick outside Mass: periodic services at which the sacrament is celebrated in common; responding to sick individuals as required at home, in hospital or residential nursing homes.

The Sacrament of Reconciliation: provision of opportunities for penitents to make their confession at regular times, on demand and at occasional reconciliation services when a number of confessors can be present

Vocations: the promotion of prayer for vocations on a regular basis and the support of individuals in their discernment process; regular inclusion of a suitable bidding prayer at Mass on Sunday

Ministry of the Word: Regular provision through homilies, on Sundays and weekdays, by myself or any visiting priests and deacons; occasional reflections from suitably qualified lay speakers; Divine Office, particularly when Service of Word & Communion is not feasible, and on Good Friday and Holy Saturday; ecumenical services

The Ministry of Sacristans; Recruitment of readers, altar servers etc. and the provision of training opportunities; the organisation of those involved in the liturgy on rotas; information sharing and planning meetings if required

Provision of music at Mass and for other liturgical celebrations

Provision of a ministry of welcome, at church before liturgical gatherings, and in visiting newcomers to the parish

## Funerals

### (2) **The Ministry of Compassionate presence** includes –

Visiting the sick, bereaved, isolated and lonely, at home and in hospital

Relieving the needs of the poor, the homeless and refugees

The provision of counselling for the distressed and those experiencing difficulties

The encouragement of other corporal acts of mercy, leading by example

Getting to know the laity, especially newcomers to the parish, by visiting them in their homes and blessing them, particularly during Eastertide or at difficult times or after events such as a house move

### (3) **The Building Up of A Communal Spirit** includes –

At the discretion of the Parish Priest in consultation with the PPC, provision of occasional opportunities for parishioners to gather periodically to give voice to any concerns and /or to be consulted about topics of communal concern

Social activities to celebrate being parish; parish days/weekends whether away or in our own locality; parish pilgrimages

Youth groups, the Leisure Group, Mums and Toddler groups, men's fellowship groups; participation in ecumenical projects

Occasional issues of the Journeys magazine; other forms of communication such the website and newsletter

### (4) **The Fostering of Spirituality among Parishioners** includes –

Regular homilies and catechesis; meditation groups; occasional courses and the engagement of visiting speakers to refresh and deepen the faith life/spirituality of parishioners; the offering of spiritual accompaniment, periodic renewal days and parish weekends

Discerning support of parishioners who wish to meet or associate within the parish as the Spirit moves for devotions, prayer or apostolic action (e.g. for the Rosary, Divine Mercy, Mothers' Prayers, meetings of the SVP, the SFO, the Environment Group)

Promotion of periodic training opportunities in Diocese or Deanery

Occasional Parish Missions

**(5) The Support of Ecumenical and Communal ventures to promote Kingdom Values and/or provide Public Witness to the Christian faith** includes –

Support for our local Catholic Schools (St Elizabeth's and St Benedict's) on the Governing Body, or otherwise as required

Support for ecumenical bodies such as Churches Together in Belper and the Duffield Christian Council

Support of events and training associated with evangelisation (our own and ecumenical)

Support of projects run by the local churches, such as the Belper Town Chaplaincy, the Belper Food Bank, the Duffield Homelessness Group, Christians Against Poverty, Christian Aid Week

Provision of information about opportunities to be involved in local project nearby (e.g. in Derby – the Refugee Council and work with the homeless)

**MICHAEL KIRKHAM**

## **Sponsored walk for Retired Priests Appeal: 23 May-10 June.**

We write to ask your help.

Starting on 23<sup>rd</sup> May 2017 one of two limbs of a diocesan sponsored 'church to church' walk will pass through your parish. This is a preliminary enquiry to seek your help, or that of a deputy.

The lead walker on the Burton on Trent to Scunthorpe limb is Canon Eddy Jarosz; the Glossop to Nottingham limb will be led by John and Gillian Fernandez. If some of the stopping-off points look strange there is (usually) a good reason.

What we ask of you and other parish representatives is to

- Welcome the walker(s)\* on arrival at your church or other nearby agreed point during the afternoon
- Arrange local overnight hospitality (dinner, bed and breakfast +/- quick laundry facilities)
- Receive the lead walkers' luggage which will be brought to the church from the previous parish
- Provide two separate litres of water, two light packed lunches (no special requirements)
- Take the lead walkers back to the church the next morning (in the case of Fr Eddy to say Mass (at about 9am, liaising with your parish priest)
- Seek extra walkers from your parish to accompany the lead walker(s) to the next parish
- Arrange transport back from the next parish for any extra walkers and on that journey bring the lead walkers' luggage to the next parish
- Liaise with other representative and your parish priest, particularly for Canon Eddy's route.

Much of this needs local interpretation, mobile phone messaging and local adaptability. Once plans are made the office staff needs to be available for unforeseen problems, allowing local people to manage local things.

At this stage we ask if you can help. Later we will send more detailed information.

The table shows an outline from which you can see the dates we need help. Apart from the start and finish dates, the date on your section is the date on which the walkers will leave your parish, so your involvement will start the afternoon before.

Most sections follow the generic notes above but some variations are noted.

If you can and are willing to help please confirm with the office ([srpfappeal@nrcdt.org.uk](mailto:srpfappeal@nrcdt.org.uk)) including your parish's name. Alternatively if you are unable to help, some of the walk being during the working week, we ask you to identify a willing deputy providing his or her name, surface and e mail addresses, land line and mobile phone numbers.

Thank you

John Curran

\* Hopefully to include local walkers

### Fr Eddy's route

Evening 29 May	Notes
Arrive Burton-on-Trent (overnight stay)	John to transport Fr Eddy to B-o-T. Hospitality with Fr Leonard already arranged.

30 May	
B-o-T> Melbourne (overnight stay)	Bishop if available to walk this section; office to arrange his transport.

31 May Melbourne> Shepshed (overnight stay)	
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1 June	
Shepshed> E Leake (overnight stay)	Accommodation at East Leake arranged

2 June	Other
E Leake > W Bridgford	No need for accommodation at WB; welcome at WB Church on afternoon would be appreciated.

3 June : Rest day

Jun4	Other
Carlton to Cathedral; leave 08:30 arrive for 10:00 Mass	Accommodation at Carlton arranged.

5 June	
Carlton> Southwell(overnight stay)	Stopping at Fiskerton; transport needed to & from S'well
6 June S'well>Newark (overnight stay)	Restart Fiskerton (short section to Newark).

7 June	Other
Newark>Dunham Bridge for St Hugh's Lincoln (overnight stay)	Walk from Newark will end at Dunham Bridge; transport needed to St Hugh's

8 June	Other
Dunham Bridge>Gainsborough (overnight stay)	Walk restarts Dunham Bridge; transport needed from St Hugh's

9 June	
Gainsborough>Scunthorpe	No accommodation needed at Scunthorpe

10 June	
Scunthorpe>Alkborough	Day trip

### **Fernandez's Route**

23 May	
Glossop via Hadfield >Marple Bridge (overnight stay)	Start point Glossop; may travel up that morning; Hadfield intermediate stop (facilities if possible)

24 May	
Marple Bridge>Chapel en-le-Frith (overnight stay)	

25 May	
Chapel en---Frith>Buxton (overnight stay)	Restart point Whaley Bridge; transport needed from Chapel

26 May	
Buxton to Bakewell (overnight stay)	Restart point Wyedale; transport needed from Buxton

27 May	
Bakewell to Matlock (overnight stay)	Mass 6pm at Matlock or next morning

28 May	
Matlock to Belper (overnight stay)	Mass 8:30 at Matlock or vigil previous evening

29 May	
Belper to Derby (overnight stay)	Bishop if available to walk on this section. Work in progress with St Mary's Derby

30 May	
Derby to Long Eaton (overnight stay)	
31 May	
Long Eaton West Bridgford.	No accommodation needed at WB; but welcome at WB. Transport to Loughborough

Rest days June 2-3

Jun 4 Pentecost	
Holy Spirit WB to Cathedral.	Accommodation not needed: transport to WB tba. Leave 08:30 arrive for 10:00 Mass Attend Mass 10:00 Cathedral. Transport home.